

GULDEN MORDEN PARISH COUNCIL

**Minutes of the Parish Council meeting held in the Village Hall
on Monday 18 September 2006 at 7.30pm.**

Present: Cllrs: B Spall, Mrs D Mitchell, R Murfitt, B Holme, K Saban, Mrs J Davis, K Baker, and J Kennedy.

In attendance: Cllr Mrs C Murfitt (District Councillor), Cllr Mrs L Oliver (County Councillor), and three members of the public Mrs G Stoehr (Clerk)

Comments and observations from members of the public

Mr and Mrs Huckstep, Mr Delahunty and Mr Christie (residents of New Road) – to express their views/listen to the deliberations of Item 3.1 Proposed diversion to footpath 35 in New Road.

1. To receive apologies for absence and declarations of interest

1.1 Satisfactory apologies were received from Cllr J Holroyd (out of parish).

1.2 Cllr R Murfitt declared a prejudicial interest in item 3.1 as adjacent landowner.

2. To approve the minutes of the last meeting on 31 July 2006

On a proposition by Cllr Mrs Mitchell, seconded by Cllr Spall the minutes of the 31 July were approved as a true record and signed by the Chairman.

3. Matters arising to note or carried forward for discussion/decision

3.1 (3.1) Proposed diversion to footpath 35 in New Road. Correspondence from CCC & residents
Cllr R Murfitt declared an interest in this item and left the meeting whilst this matter was being discussed.

Noted:

- Correspondence (emails and letter/s) from concerned residents in New Road regarding the proposed diversions.
- The email from Chris Tucker, County Council Countryside Access Officer explaining that there is a mechanism for the County Council to divert a path without knowing who the landowner is and also that that planning permission might be needed for the CCTV camera which had recently been installed.
- That advice from SCDC Planning Department on the CCTV camera had already been requested and that a reply was awaited.

Resolved that:

- The Parish Council would make no recommendation on the proposed diversion of FP 34 but that it would ask Cambridgeshire County Council to make all effort to resolve this matter.
- The Parish Council supported a proposed site meeting which Cllr Mrs Oliver kindly offered to arrange which will include the applicant, the nearby residents who had expressed an interest in these proposed diversions, District and County Council officers, District Cllr Mrs Murfitt and Cllr Spall, representing the Parish Council.
- Cllr Spall would report back to the next meeting, once the site meeting had taken place however this would be for information purposes only because as far as the

Parish Council was concerned the matter was now closed it now being the responsibility of the County Council

The meeting was temporarily adjourned at 8.47pm. The meeting was re-opened at 8.52pm and Cllr Murfitt re-joined the meeting.

3.2 (3.2, 3.3) Encroachments update & review

The following was noted:

- E-mail from D Vacher with Cambridge County Council's position on outstanding matters as follows:
 - No1 Ashwell Rd - Matt Pickering has been dealing with this and CCC have agreed that this has now been sorted.
 - Silver St - Matt Pickering has spoken to various parties and came up with a solution. No more complaints have been received since.
 - Verge damage in New Road - Matt Pickering to give an update on this when he returns from annual leave.
 - Footpath near 6 Bells Fox Rd – Dennis Vacher to undertake a site visit.
 - The 'Smelly ditch' in Potton Road - I have not heard anything from the Environment Agency so I will chase this up to see what they have done.

Cllr Mrs Oliver kindly offered to follow these matters up and a copy of all correspondence is to be sent to her including that received from CCC which she had not received. She was asked to keep the Parish Council informed via the Clerk.

3.3 (3.5) Vineyard land registry & letter from Miss Flint

Consideration was given to a letter from Helen Flint which indicated that she still disputed the measurements for the land and that she would cut back any trees overhanging the posts. It was agreed to reiterate the Council's previous comments to her and point out that all the trees are subject to a Tree Preservation Order.

3.4 (6.7) Street lighting and community renewable energy

Cllr Mrs L Oliver reported that CCC is making a PFI bid to the Government for CCC lighting only.

3.5 Kerbing and ways of defining road boundaries

Consideration was given to providing kerbing in villages. It was noted that if roads were kerbed on both sides it will/could affect lorries, tractors and buses etc. It was noted that in Trap Road near the end of Buxtons Lane it is rutted to 8-9 inches. This is to be reported.

4. To consider reports and members items

4.1 County Councillor

Cllr Mrs Oliver reported on:

- Crime and Disorder Reduction Partnership – The funding for the lighting has been withdrawn.
- Speeding – The Police have taken on board the need for speed checks.
- There has been a 63.6% increase in antisocial behaviour. It was noted that the 'Morden's' are the lowest in the district.
- Domestic violence.
- There has been a request for 30mph in Pound Green.

4.2 District Councillor

Cllr Mrs Murfitt reported on:

- South Cambridgeshire's Magazine delivery.
- Recycling.
- Village leaflet – Information on the village is missing.
- Wooden markers posts installed in Silver Street – There are still problems with parking and that it is only marginally better.
- Concessionary fares.

4.3 Allotments and the Craft

Cllr Holme reported that:

- The 'Craft' was cut before the Village Show.
- There was an allotment meeting this evening.
- 9 allotments are being gardened.
- Following review and discussion with the allotment tenants who attended the meeting there should be no increase in rent this year.
- £25 ingoing continues.
- 2 water butts per allotment are allowed however it will cost the tenants approximately £25 per fill.

4.4 CALC, Cambridgeshire Acre & NHW

4.4.1 Cllr Murfitt reported that:

- at the recently attended CALC Quality Council meeting it was indicated that there would be no additional funding this year.
- CALC have a new constitution and it was confirmed that Guilden Morden Parish Council support this.
- NHW –the Data Protection Act forms need completing.

4.5 Chairman, Ruddery Pit & Vineyard

As the Chairman was absent his report was read out on his behalf and the following points were noted:

- No response has been received from Cambs ACRE regarding the request for assistance with establishing a sound process for the Village Hall Project.
- The new "Village Leaflet" issued by (SCDC) is not correct in detail regarding Guilden Morden.
- The Chairman is working on the Assets Register and has requested an electronic copy so he can add the images to it. The register CD will be available for the October meeting. A photo taken earlier this meeting by the Clerk of the parish chest is to be added.
- The appeal to people to cut back overgrowth of footpaths on the village roadsides was in the September GAMUT but has had little or no immediate effect. It was suggested that perhaps a letter should be raised and delivered to the offenders along with a letter regarding parking on pavements. It was reported that the Chairman is happy to deliver these by hand if need be.
- Since the February edition it was confirmed that the Chairman had delivered Gamut to homes in Odsey however as he will be away for a period he will not be able to undertake deliveries during this time.

It was noted that there is a rabbit problem in Ruddery Pitt. It was agreed to ask John and Paul Dellar to deal with this matter.

4.6 Village Hall

It was noted that there is nothing further to report at this time.

4.7 Welfare & Mobile Warden Scheme

Cllr Mrs Davis reported that:

- It was too hot for the Summer Lunch
- A complaint had been made to Social Services and that disappointing Social Services were able to discuss with the Mobile Warden Scheme.

4.8 Highways and Footpaths

4.8.0 Cllr Murfitt declared an interest in items: 4.8.1 & 4.8.2 and left the room.

4.8.1 Encroachments

It was noted that out of the list of encroachments there are 6 issues still outstanding. On a proposition by Cllr Spall, seconded by Cllr Mrs Davis it was agreed to write a formal letter to CCC seeking a timetable of when the outstanding issues will be resolved. This was put to the vote and it was recorded as 6 for and 1 abstention.

4.8.2 Buxtons Lane

Cllr Spall reported on the recent meeting held with Messrs Dellar. A letter from Mr K Dellar was also considered. It was agreed to fill the ruts in the spring using the spoil from the Cemetery.

Cllr Murfitt re-joined the meeting.

4.8.3 Footpaths Leaflet

On a proposition by Cllr Spall, seconded by Cllr Mrs Davis the footpaths leaflet was approved and it was agreed to accept the quote from Akalat Printing for £386 + £45 delivery to publish the footpaths leaflet. It was also agreed to produce a single sheet walk's leaflet using the remainder of the Awards for All grant.

4.9 Burial Grounds

Cllr Mrs Mitchell reported that the work to the yew tree and the hedges had still not been completed. It was agreed to make a formal complaint to the company.

4.10 Recreation Grounds

Cllr Saban reported that given the weather an additional cut/s may still be required. Approval had already been given for this earlier in the year.

4.11 Website

In response to the email from Mr Huckstep it was agreed that the agendas of each meeting along with the dates of all Parish Council meetings should be placed on the website for information. It was highlighted that the website is an unstable platform and that being a basic site it is limited. A report and quotation from Polar Communications was passed to Cllr Holme to read and make a recommendation to a future meeting.

4.12 Transport & recycling

Cllr Baker reported that matters relating to Ashwell Station are being handled by Cllr Mrs Oliver. The Parish Council agreed that it should be kept up to date via the Clerk. It was noted that planning permission has now been granted for Ashwell Station.

4.13 Tree monitoring reports

Reports on tree checks undertaken by members were noted. There was no urgent action identified for trees that are the responsibility of the Parish Council.

- 4.14 Funding Fair
Cllr Mrs Davis reported that she had attended this.

5. To consider correspondence/communication received

5.1 School Governor – Resignation

It was noted that Sarah Fryer had resigned from the position of School Governor. It was agreed that the Parish Council still wished to continue the link and therefore would advertise in Gamut for a volunteer. Carry forward to the next meeting.

5.2 SCDC Gambling act 2005 - draft policy
Noted.

5.3 SCDC Draft Race Relations Policy

Noted. It was agreed that the Parish Council should also review its own policy and that this should be an agenda item for the next meeting.

5.4 Complaint - building works at 27 Ashwell Road

Following a complaint the Enforcement Officer had reported that:

- A structure is being built in the rear garden for use by members of the family. It is apparent that the owner has done his research and is aware of his permitted development rights.
- It was confirmed that the structure is below 4 metres in height, is more than 5 metres away from the main dwelling, does not exceed more than 50% of the garden and is outside the Conservation Area.
- The structure is permitted development and therefore doesn't require planning permission.

6. Financial, procedural and risk assessment matters

6.1 Finance report and to approve the payment of bills

The financial report was received and considered. Invoices for payment and supporting papers were checked by a member. On a proposition by Cllr Mrs Murfitt, seconded by Cllr Spall the following payments were approved for payment plus Buchans £1,806.30 and the re-issue of the Portland cheque for £82.25.

Ashwell Counselling (Ruddery Pit)	£30.00
Carter Jonas (rent)	£207.50
LGS Services (admin support)	£416.17
Buchans Landscapes (grass cutting)	£813.89
S Scott (grass cutting)	£94.00
LGS Services (admin support)	£405.57
Moore Stephens (audit)	£293.75
LG Stoehr (salary)	£106.67
Sarah Wroot (footpaths leaflet artwork)	£490.00

6.2 Audit conclusion

Confirmation had been received from Moore Stephens that the audit had been completed and everything found to be in order. A notice had now been displayed on the notice board to conclude the annual audit.

7. To consider planning and tree works applications received/considered since the last meeting

7.1 Planning

7.1.1 S/1717/06/F 60 New Road – conservatory

The application had not yet been received. A site meeting is to be arranged by the Vice-Chairman and if necessary an extra-ordinary meeting convened.

7.2 Tree works7.2.1 Hempsell, 39 Pound Green - silver birch 12-15m high - fell.

Noted.

7.2.2 Robinson, 29 High Street - 4 trees located in the NW corner of the rear garden

Noted.

7.3 SCDC decisions

S/1404/06/F Bell, 67 High Street – vehicular access – refused by SCDC

8. Councillors' items for the next agenda and closure of meeting

On a proposition by Cllr Holme, seconded by Cllr Saban it was proposed that the Parish Council should continue to receive reports from members and that it should be a standing agenda item for all future meetings.

9. Closure of meeting

There was no further business and the meeting was declared closed at 9.40 pm

Signed _____ dated _____