

# GULDEN MORDEN PARISH COUNCIL

## NOTICE OF MEETING

The Meeting of the Parish Council will be held remotely due to the current pandemic on Monday 15 March 2021 at 7.30pm

To join the Zoom Meeting  
<https://zoom.us/j/98808631287>  
Meeting ID: 988 0863 1287  
Or dial (charges apply)  
0330 088 5830  
0131 460 1196

The Public and Press and County and District Councillors are invited to be present and Members of the Parish are welcome to attend and may speak under the Open Public Session item and make representation to the Council on items on the agenda during this section of the meeting

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon business to be transacted as set out below

  
Mrs Gail Stoehr, Clerk  
09/03/2021

## AGENDA

### **Comments and observations from members of the public and from the County & District Cllrs**

- 1. To receive apologies for absence and declarations of interest**
  - 1.1 To receive written apologies and reasons for absence
  - 1.2 To receive declarations of interests from councillors on items on the agenda
  - 1.3 To receive written requests for dispensations (if any) and to grant any requests as appropriate
- 2. To approve the minutes of the January and February meetings**
- 3. Matters arising from last or previous meetings carried forward for discussion/decision**
  - 3.1 (2 of 15.2.21) Sewage problems in the village – to consider responses to invitations to attend a meeting sent to Anglian Water, the Environment Agency, Cambridgeshire County Council, South Cambridgeshire District Council and Anthony Browne MP <sup>(BH)</sup>
  - 3.2 (3.4) Village Hall survey – to consider report on previously undertaken survey <sup>(MC)</sup>
  - 3.3 (3.5) To consider whether the Parish Council should enter into a Neighbourhood Plan with Steeple Morden
  - 3.4 (4.4) Review of Allotment rents from Michaelmas 2022
  - 3.5 (4.4) Parish Paths Partnership review
  - 3.6 (4.7) Cemetery fees review
  - 3.7 (5.1) Cutting of Community Orchard – to consider quotations received
  - 3.8 (5.2) Proposal that the Parish Council reviews the defibrillator provision in the village and considers whether to install a second defibrillator and considers the grant funding available; to include consideration of report from Community First Responders if received
  - 3.9 (5.4) Proposal that the Parish Council considers funding opportunity for cycling facilities <sup>(NB)</sup>
  - 3.10 (6.1) To consider whether the Parish Council should be re-wilding verges and hedgerows for biodiversity and climate change instead of in the churchyard
  - 3.11 (6.2) Churchyard grass cutting arrangements
  - 3.12 (3.1) To consider Herts CC putting tags on bus stops and whether the Parish Council is willing to fund repairs or replacements in future
- 4. Financial, procedural and risk assessment matters**
  - 4.1 To receive the financial report and approve the payment of bills
  - 4.2 Risk assessments including play inspections
  - 4.3 To note actions taken under Clerk's delegated powers
- 5. Members, Working Groups items for discussion and decision**
  - 5.1 Proposal that the Council considers the new large town the other side of the Royston Huntingdon Road <sup>(BH)</sup>
  - 5.2 Proposal that the Parish Council considers tree planting <sup>(BH)</sup>
  - 5.3 Admin support contract review <sup>(BH)</sup>
- 6. To consider correspondence/communications received**

# GULDEN MORDEN PARISH COUNCIL

- 6.1 Resident request for electric vehicle charging point in Cannons Close
  - 6.2 Duck Lane Farm – request to remove ash tree on The Craft
  - 6.3 North Road Cycling Club Time Trials – request to use recreation ground for parking on Saturday 8 May
  - 6.4 SCDC Consultation on new housing policies relating to Build to Rent, Clustering and Distribution of Affordable Housing and Affordable Rent Setting
- 7. To consider planning and tree works applications and decision notices received since the last meeting**
- 7.1 Planning applications received <sup>(KL)</sup>
    - 7.1.1 20/01278/NMA2 – 42 Dubbs Knoll Road – Non-material amendment of planning permission 20/01278/HFUL (single storey rear and two storey rear extension to house and associated work) Substitution of first floor window in the rear elevation in favour of a new conservation roof light in the lean-to roof
    - 7.1.2 S/0400/18/CONDA – 23 Pound Green – Submission of details required by conditions 3 (Surface water), 4 (Foul water), and 5 (Phase 1 Environmental Desk Study) of planning permission S/0400/18/FL
    - 7.1.3 21/00218/HFUL – Barn adj 53 High Street – Internal alteration to barn to convert to ancillary domestic use
    - 7.1.4 21/00219/LB – 53 High Street – As above, listed building application
  - 7.2 SCDC Decisions and appeal notifications
  - 7.3 Tree works applications
    - 7.3.1 21/0200/TTCA – 89 High Street
- 8. Gamut Items – to decide what is to be included in the next edition**
- 9. Items for the next agenda and closure of meeting**

**GULDEN MORDEN PARISH COUNCIL**  
**Clerk Report to the Parish Council meeting on 15 March 2021**

Representatives of Anglian Water, the Environment Agency, Cambridgeshire County Council, South Cambridgeshire District Council, and Anthony Browne MP have been invited to attend the meeting to discuss the sewage issues in the village.

1. Apologies – will be reported to the meeting.
2. To approve the minutes of the last meeting on 18 January and 15 February 2021 - attached
3. Matters Arising

Other

(1 of 15.2.21) CCC Casualty Reduction Scheme, A505 – to consider response from Herts County Council

“ Thank you for providing your feedback concerning the proposals at A505 Baldock Road / Royston Road Junction.

For your information, last year HCC carried out short-term improvements at Ashwell Road turn under a different scheme. It included improvements to signage and road markings to make the junction clearer to road users. However, there are some outstanding works involving signs and vegetation trimming that are due to be carried out in spring 2021. Currently there are no plans to carry out any further works at this junction in the near future.

We hope the above answers your queries and we again thank you for providing feedback.”

3.1 (2 of 15.2.21) Sewage problems in the village – to consider responses to invitations to attend a meeting sent to Anglian Water, the Environment Agency, Cambridgeshire County Council, South Cambridgeshire District Council and Anthony Browne MP

Anglian Water have written:

“Thank you for your email. I am very sorry to hear about the impact of flooding in Guilden Morden. As you will be aware, we are dealing with large scale flooding across our region, following excessive and persistent rainfall since Christmas. Last month our region saw over 140% of the average rainfall we would usually expect. This followed a particularly wet three months at the end of 2020 (140% Long Term Average rainfall). In fact we’ve seen the wettest December and January for 100 years.

Following such persistent rainfall, any further rainfall, even small volumes that are falling on already saturated ground, are causing significant challenges as groundwater levels are extremely high and are inundating our sewer network. This is what is causing the flooding we are seeing, rather than a specific problem with our network. Sewers are simply not designed to carry this volume of water or, in some areas, take excess flows from overflowing rivers and streams. Even once the rain stops, water levels take time to peak before they begin to subside and the situation starts to improve.

This on-going wet weather incident has been in place since Christmas affecting many villages and communities across our region. Our teams have been working tirelessly to help as many customers as we can, but we simply cannot get to everyone as quickly as we want to, which is why prioritising those in most need is so important. We absolutely acknowledge and understand the frustration of those who we’re unable to get to, but would share with them the urgency of some situations which need our help and support first, those with internal flooding, loss of toilet facilities, the most vulnerable in society and places where there is a serious environmental risk.

As we recover from this incident, we will be conducting a large scale investigation of many catchments across the region, the first stage of which is to understand the root causes that have led to these flooding events. In some cases asset maintenance or condition may have contributed to flooding (such as a defect in a sewer leading to infiltration, a blockage of highway drainage or a reduced capacity of a watercourse) whereas in other cases the inundation caused by the extreme

wet weather event will have simply been beyond the capacity that the drainage system was designed to cope with. Whilst much of the evidence to support these investigations will be gathered during the flooding event; we expect to begin thorough analysis of this information from April. This will be used to inform our ongoing investment prioritisation process and it is at this time that we will be able to share our strategy more widely. Should you wish to meet at that time, please contact our Regional Engagement Team at [public.affairs@anglianwater.co.uk](mailto:public.affairs@anglianwater.co.uk), additionally, if you are still seeing pollution in the village, they can help to arrange a clean up if given specific location details.

If evidence suggests that below-ground infiltration into an Anglian Water sewer contributed to the flooding, these assets can be examined using CCTV and flow monitoring equipment to determine the location of any defects. These investigations can only be completed when water levels within the system have receded. If a defect is identified, this work would then need to be prioritised alongside other maintenance activities across Anglian Water, hopefully to be delivered later this year. Anglian Water has an annual budget of £17million for proactive, non-emergency maintenance of the below ground sewerage system.

If evidence suggests flooding is the result of a capacity issue of an Anglian Water asset, then opportunities to increase the resilience of that asset would be reviewed. Initially we would investigate mitigation options (for example non return valves to protect properties) before investigating and prioritising enhancements to existing systems, such as SuDs solution, re-routing sewers, or installing additional capacity. Anglian Water has an annual budget of £6million for enhancements to the sewerage network, of which £1million has been allocated in 2021/22 to respond to this winter's extreme events.

If evidence suggests that flooding is the result of a third party asset (either fully or partially) then Anglian Water would seek to work with those parties to resolve the issue. Often surface water related flooding is best addressed with a multi-agency response, and Anglian Water offer an annual partnership funding programme worth £2million per year to support this approach.

I hope this helps to explain the situation and goes some way to reassuring you of the priority we are giving to following up on recent events.”

Peter Simpson  
Chief Executive  
Anglian Water Services Limited

Cambridgeshire County Council have responded as follows:

“Thank you for you email. We are sorry to hear about the flooding issues in Guilden Morden, unfortunately none of our team members will be able to attend the evening meeting of Guilden Morden Parish Council on 15<sup>th</sup> March.

Although we could organise a meeting (during the day) as part of the flood investigation but we have not received any reports of flooding in Guilden Morden, would you be able to provide us with a collated set of information with plans.”

Natalia Jasinska  
Flood Risk & Biodiversity Team Assistant

At the time of writing no other responses have been received.

- 3.2 (3.4) Village Hall survey – to consider report on previously undertaken survey  
Proposed at the last meeting. Cllr Chapman to report.
- 3.3 (3.5) To consider whether the Parish Council should enter into a Neighbourhood Plan with Steeple Morden
- 3.4 (4.4) Review of Allotment rents from Michaelmas 2022

Proposed at the last meeting.

3.5 (4.4) Parish Paths Partnership review

Proposed at the last meeting.

3.6 (4.7) Cemetery fees review

Proposed at the last meeting.

The Council is asked to consider its other fees including exclusive rights, transfers and other admin costs including cancellations. The Council is also asked to review “bonafide resident” as this is more difficult now to prove.

3.7 (5.1) Cutting of Community Orchard – to consider quotations received

At the time of writing only one quotation has been received.

3.8 (5.2) Proposal that the Parish Council reviews the defibrillator provision in the village and considers whether to install a second defibrillator and considers the grant funding available; to include consideration of report from Community First Responders if received

A report has been requested from the Community First Responders and is awaited at the time of writing

3.9 (5.4) Proposal that the Parish Council considers funding opportunity for cycling facilities

Deferred at the last meeting. Cllr Buckland to report.

3.10 (6.1) To consider whether the Parish Council should be re-wilding verges and hedgerows for biodiversity and climate change instead of in the churchyard

3.11 (6.2) Churchyard grass cutting arrangements

Deferred at the last meeting. Mr Paget-Wilkes has put forward a named volunteer for the role.

4. Financial, procedural and risk assessment matters

4.1 To receive the financial report and approve the payment of bills – attached.

4.2 Risk assessments including play inspections and tree reports

4.3 To note actions taken under Clerk’s delegated powers

The Clerk, Chairman and Cllr Dellar used delegated powers to grant permission to Hitchin Nomads Cycling Club for parking on the recreation ground on Saturday 22 May from 8 am to 6 pm, subject to receipt of a risk assessment and insurance cover confirmation, with the usual conditions to apply.

Delegated decisions relating to the Cemetery or allotments can be found in the finance report.

5. Members’ items

5.1 Proposal that the Parish Council considers the new large town the other side of the Royston Huntingdon Road

The Chairman to report.

5.2 Proposal that the Parish Council considers tree planting

The Chairman to report.

Information about the Young Tree Champions Project (closing date 5 March) was passed on to the School.

5.3 Admin support contract review

6. To consider correspondence/communications received

6.1 Resident request for electric vehicle charging point in Cannons Close

A resident made the following enquiry to SCDC, who have passed it to the Council:

“I was wondering if at all possible we could have a electric car charging point in the bottom car park in Cannons Close, Guilden Morden?

My work vehicle is being replaced to a hybrid and I was wondering if this is something that may be considered in my, as more vehicles are now having to go electric.”

6.2 Duck Lane Farm – request to remove ash tree on The Craft

“We are the owners of Duck Lake Farm and our garden adjoins The Craft and the new Orchard. There is a large Ash tree close to the back of our property, on the boundary between our garden and the new orchard, that we would like to discuss with the necessary person at the Parish Council.

The tree is less than 10 metres from our property and currently extends to approximately 10 metres in height. We have been advised that it is a relatively young tree and therefore it is only going to increase in size and therefore could potentially cause harm to our property.

Further to the above the rear of the house, which is a Grade II Listed timber framed house, suffers from significant damp, with land having been built up against the rear wall due to the slope of the site the house sits on. Therefore in order to resolve the problem we need to excavate the built up area which is likely to come into contact with the roots of the tree.

We would therefore like to discuss the possibility of removing the tree. Were we permitted to remove the tree we would look to plant another tree in a location to be agreed.

I would welcome the opportunity to meet with the necessary person to show them the tree and explain in the issues in more detail.”

6.3 North Road Cycling Club Time Trials – request to use recreation ground for parking on Saturday 8 May .

6.4 SCDC Consultation on new housing policies relating to Build to Rent, Clustering and Distribution of Affordable Housing and Affordable Rent Setting

“I am writing to all parish councils to make you aware of a consultation currently being carried out by the Council, to which you may wish to participate.

One of the aims of our Greater Cambridge Housing Strategy is to demonstrate what we expect new housing developments across Cambridge City and South Cambridgeshire to look like.

To build on this further, the two Councils are consulting on more detailed policies around:

- **Build to Rent:** Purpose built housing schemes providing homes entirely for rent (as opposed to those brought forward by councils and housing associations as social or affordable rent homes);
- **Clustering and Distribution of Affordable Housing:** How affordable housing should be grouped (clustered) and spread out on new developments.
- **Affordable Rent Setting:** How affordable rent levels for council and housing association homes should be set to ensure that they are as affordable as possible to those who need them

If you would like to find out more about the draft policies and make any comments, please visit our [consultation webpage](https://www.scams.gov.uk/consultation-on-new-housing-policies-relating-to-build-to-rent-clustering-and-distribution-of-affordable-housing-and-affordable-rent-setting/). <https://www.scams.gov.uk/consultation-on-new-housing-policies-relating-to-build-to-rent-clustering-and-distribution-of-affordable-housing-and-affordable-rent-setting/>

The closing date for responses is 23rd March 2021.”

Julie Fletcher | Head of Housing Strategy

7. Planning

7.1 Planning applications received

7.1.1 20/01278/NMA2 – 42 Dubbs Knoll Road – Non-material amendment of planning permission 20/01278/HFUL (single storey rear and two storey rear extension to house and associated work) Substitution of first floor window in the rear elevation in favour of a new conservation roof light in the lean-to roof

7.1.2 S/0400/18/CONDA – 23 Pound Green – Submission of details required by conditions 3 (Surface water), 4 (Foul water), and 5 (Phase 1 Environmental Desk Study) of planning permission S/0400/18/FL

7.1.3 21/00218/HFUL – Barn adj 53 High Street – Internal alteration to barn to convert to ancillary domestic use

7.1.4 21/00219/LB – 53 High Street – As above, listed building application

7.2 SCDC Decision notices - Are available on the Planning Portal.

- 7.2.1 20/04693/HFUL – 6 Silver Street – Two storey rear and single storey side extension with alterations and refurbishment to existing dwelling – Permission granted.
- 7.2.2 20/03869/FUL – Cold Harbour Farm, The Hay Barn, Ashwell Road – Replace existing haybarn with two dwellings – Permission granted.
- 7.3 Tree works applications  
Tree works applications and decisions are now published on the SCDC Planning Portal where the details may be viewed.
- 7.3.1 21/0200/TTCA – 89 High Street
- 8. Gamut items
- 9. Items for the next agenda and closure of meeting

**GILDEN MORDEN PARISH COUNCIL FINANCIAL STATEMENT**

Mar-21

**Summary of Month**

£

**Balance brought forward**

**128,704.93**

**Adjustments/Corrections**

**Expenditure approved at last/between meetings**

SALARIES	February	-174.38
RPM	CABLEWAY REPAIR	-300.00
OPUS ENERGY	STREETLIGHT ENERGY	-6.53
SSE	STREETLIGHT ENERGY	-115.35
SSE	STREETLIGHT ENERGY	-111.49
OPUS ENERGY	STREETLIGHT ENERGY	-7.00
UNITY TRUST BANK	SERVICE CHARGE	-18.00

**Receipts**

PLOT 13E	ALLOTMENT RENT	7.50
D ROBINSON	INTERMENT FEE	246.00
PLOT U5 U6 U7	EXCLUSIVE RIGHTS & INTERN	650.00
PLOT W23	ADDITIONAL INSCRIPTION	36.00
PLOT W23	TRANSFER FEE	30.00
COIF	INTEREST	66.05

*Total Adjustments* 302.80

**Balance revised after adjustments** **129007.73**

**Bank Reconciliation**

<b>Account</b>	<b>Funds</b>	<b>Statement</b>	<b>Outstanding</b>
Unity Trust Bank Current Acc	34,617.52	34848.90	-231.38
Unity Trust Bank Savings	0.00	0.00	
Barclays Community Account	0.00	0.00	
Barclays Business Premium Accour	17,004.84	17004.84	
Cambridge & Counties Account	77,385.37	77385.37	
<b>Total</b>	<b>129,007.73</b>	<b>129,239.11</b>	<b>-231.38</b>

**Expenditure for approval at meeting**

£

SALARIES		358.40
LGS SERVICES	ADMIN SUPPORT JANUARY 20	824.34
LGS SERVICES	ADMIN SUPPORT FEBRUARY	891.66
BUCHANS	VILLAGE MAINTENANCE	1970.60
CAPALC	AFFILIATION FEE	370.87
CARTER JONAS	CRAFT RENT	350.00
ROBS MOBILE GARDEN MACHIN	MOWER SERVICE	39.00
G GEORGE	VH EXTERNAL LIGHT	195.00

*Total* 4999.87

Balance C/F **124,007.86**

Gail Stoehr

Responsible Financial Officer

Notes:

*Late invoices will be brought to the meeting*