

GILDEN MORDEN PARISH COUNCIL

Minutes of the Meeting of the Parish Council held in the Village Hall on Monday 16 September 2019 at 7.30 pm.

Present: Cllrs: B Holme (Chairman), N Buckland, G Dellar, G Harper, R Newman, J Davis-Roach and M Chapman.

In attendance: 24 members of the public including Mayor James Palmer, Combined Authority Mayor; County Cllr Sebastian Kindersley, District Cllr Heather Williams and Mrs Gail Stoeher (Clerk).

Comments and observations from members of the public and from the County and District Councillors

Mayor Palmer was welcomed to the meeting and outlined his role. He took questions on climate change measures, transport provision, the East-West Rail route, local housing schemes and garden city developments. The Mayor was thanked for attending. A summary of the discussion was taken by the Clerk as a note.

County Cllr Sebastian Kindersley's previously circulated report was noted.

In response to a question from a resident, he explained that CCC had agreed at a previous meeting to declare a climate emergency and officers were to return in six months with recommendations. Cambridgeshire had the largest county farms estate in the country. It was necessary to look at how this was to be used or how it was being abused. Some proposed an earlier date for becoming carbon neutral. A great number of community groups had already been set up and it was hoped that they would transition into a network promoted by residents.

The East-West Rail Chairman had indicated that subsequent to the closure of the consultation, they were assessing the northern route. CCC intends to introduce a permit for trailers and vans using the household waste site, with 12 free visits per annum.

District Cllr Heather Williams' spoke to her written report which covered in brief:

- Continuing problems with emails at SCDC.
- The ice rink was now open.
- The Zero Carbon Community Grant initiated in 2018.
- Recycling champions at SCDC.
- Planning department decisions were being made by one councillor and one officer and now a private company in Birmingham was being used for validation and initial assessment of minor applications of under 9 houses.
- Low staff morale.
- Flytipping. There is a camera crew link on the website and residents should check the licences of collectors.

1. To receive apologies for absence and declarations of interest

1.1 To receive written apologies and reasons for absence
Apologies were received from Cllr Lock (out of parish).

1.2 To receive declarations of interests from councillors on items on the agenda
Cllr Holme declared a pecuniary interest in item 8.1.2 as the applicant.

1.3 To receive written requests for dispensation for disclosable pecuniary interests (if any) and to grant any requests as appropriate
None.

2. To approve the minutes of the July and August meetings

RESOLVED that the minutes of the meeting of 15 July be approved and signed by the Chairman, after an amendment under item 4.1 to read “Cllr Harper” not “Cllr Dellar” and under item 6.1 to show the seconder as JD-R. (Prop NB, 2nd GH, unanimous)

RESOLVED that the minutes of the meeting of 19 August be approved and signed by the Chairman. (Prop GD, 2nd NB, carried with 1 abstention)

3. To consider co-option to fill vacancy on the Council – Michael Chapman, 4 Silver Street

RESOLVED to co-opt Michael Chapman as a member of the Parish Council. (Prop NB, 2nd GD, unanimous)

Cllr Chapman signed his declaration of acceptance of office before taking his seat.

4. Matters arising

4.1 To consider any matters arising from the discussion with Mayor Palmer

None.

4.2 (Open, July meeting) To consider the defibrillator cabinet and any action necessary

RESOLVED to leave matters as they are. (Prop GD, 2nd NB, unanimous)

4.3 (4.2) Tree survey works – to consider correspondence from resident on recent tree works

RESOLVED that the policy should be that all tree works take place in October or November in future.

4.4 (5.2) To consider Cemetery arrangements

RESOLVED to note Cllrs Newman and Dellar had cleared the ivy on some graves.

RESOLVED having seen photographs of a few graves that the standard of reinstatement was not satisfactory, to write to the funeral directors to ask them to rectify.

4.5 (5.4) Street lighting electricity – update

RESOLVED to note that the Chairman and Clerk using delegated powers had accepted a quotation from SSE for approximately £1435.00, on a one-year contract given the SCDC plans to upgrade the lights to LEDs.

District Cllr Williams is following up on telephone numbers on street lights.

4.6 (7.3) MVAS costs

RESOLVED to defer this item to the next meeting when Cllr Lock would be present.

4.7 (7.3) Erection of bollards on Fox Hill Road – update and to consider any action necessary

RESOLVED as the continuing delays were completely unacceptable to refer the matter to the County Councillor. It was noted that the markings had been done but due to the ensuing delays one resident had filled in the tram lines and re-seeded.

4.8 (7.5) Recreation Ground availability and maintenance – reports on meeting with Guilden Morden Football Club and Morden Magpies Football Club and on meeting with Buchans

Cllr Dellar’s written report on the meeting was considered. The Morden Magpies were now playing under a different regime and were not going to use the pitches in the near future. It was noted that whilst Ms Butcher had said the Magpies had offered costs, the Parish Council had not received that offer.

RESOLVED that Buchans should carry the first weed and feed of the year and the Club the second, the Council reimbursing the Club’s reasonable costs as previously agreed. (Prop GH, 2nd NB, unanimous)

4.9 (9) Webmaster – to consider volunteer’s offer and if to appoint

RESOLVED to defer this item to the next meeting as the volunteer's confirmation that she was willing to take on the role was still awaited.

5. Financial, procedural and risk assessment matters

5.1 To receive the financial report and approve the payment of bills

RESOLVED that the financial report be received and considered, having been checked by a member against the invoices and bank statements before the cheques were signed at the end of the meeting, and that the payments as listed in the financial report (below) should be paid, plus Buchans (grass cutting) £504.96, Carter Jonas (rent) £350.00, Guilden Morden Football Club (topsoil) £780.72 and Came and Company (insurance premium) £793.68. (Prop GH, 2nd GD, unanimous)

Salaries	£308.59
Village Hall (Room hire)	£84.00
Buchans (Grass cutting)	£1430.99
Blue Tree Company (Tree works – low and medium)	£3972.00
LGS Services (Admin support)	£824.68
LGS Services (Admin support)	£789.00

RESOLVED to note that LittleJohn, External Auditor had said that £25 was included in the Precept receipts on the AGAR and that the Precept and Income boxes for FY2019 are to be corrected before submission next year.

5.2 Risk assessments including play inspections and tree reports

RESOLVED having received some reports to note that a tree stump on the Recreation Ground had been set alight. This was now out.

RESOLVED that all members should bring their tree reports to the next meeting.

5.3 To note actions taken under Clerk's delegated powers

RESOLVED to note that the Clerk used her delegated powers to approve one interment in the cemetery.

5.4 Banking arrangements – to consider internet banking in line with Financial Regulations

RESOLVED to open a bank account with Unity Trust Bank to enable online banking Cllrs Harper, Holme and Dellar as signatories, the Clerk is to administer the account and upload payments in accordance with Financial Regulations. This is subject to Cllr Harper looking into the background to the bank. Once the new account is open the accounts with Barclays are to be closed. (Prop GH, 2nd JD-R, unanimous)

6. Members, Working Groups items for discussion and decision

6.1 Ashwell Road fire – to consider any damage to Parish Council property/trees

RESOLVED as the Chairman had spoken to Mr Huffer and it would not be possible to tell what damage had been sustained until the trees were in leaf but there might be an insurance claim in due course, to write to Mr Huffer and to notify the insurance company. (Prop BH 2nd GH unanimous)

6.2 Parish Council tree at Green Knoll – removed by persons unknown

RESOLVED to note that the tree nearest the corner has been removed at ground level.

6.3 Community Orchard – to consider report on meeting and cutting regime/weed control

Cllr Harper reported on a meeting with representatives of Natural England and their comments on management. The Chairman reported on the past agreement given the need to control ragwort. The Stewardship ends next year and this will be considered again then.

6.4 Zero Carbon Communities Scheme – to consider whether to submit an application

The Chairman had attended training.

RESOLVED that no application be made at present by the Parish Council but that Cllr Buckland should draw the scheme to the attention of the Village Hall Committee for possible solar panels.

7. To consider correspondence/communications received

7.1 CCC Winter Gritting volunteer scheme

RESOLVED to place an article in Gamut and on the website, seeking volunteers.

7.2 SCDC Draft Greater Cambridge Sustainable Design and Construction Supplementary Planning Document - consultation

Noted.

On a proposition by the Chairman, the order of business was varied to take item 7.0.6 next.

7.6 SCDC Housing Trajectory and five year housing supply

On a proposition by the Chairman, at 9.36 pm the meeting was briefly suspended to enable Cllr Williams to summarise the position. The meeting resumed at 9.37 pm. RESOLVED to seek a time extension for the response due to the very short notice given.

7.3 NALC – New Model Financial Regulations 2019 update – to consider adoption

RESOLVED to adopt the new model Financial Regulations keeping the the same limits, authorisations and provisions as in the existing document. (Prop BH, 2nd GH, unanimous)

RESOLVED Cllr Chapman be responsible for checking and initialling the bank statements at every meeting.

7.4 The Public Sector Bodies (Websites and Mobile Applications) (No2) Accessibility Regulations 2018 – to note compliance

RESOLVED to note that the website already complies.

7.5 Cambridge City Council – Public consultation on making space for people: Central Cambridge Vision, Aims & Objectives and Strategies

Noted.

7.7 To consider insurance quotations

RESOLVED to accept the quotation from Came and Co for a policy with AXA for a three year term at a premium of £793.68 per annum. (Prop GH, 2nd GD, unanimous)

8. To consider planning and tree works applications and decision notices received since the last meeting

8.1 Planning applications received

8.1.1 S/3030/19/PA – Barn 2, Rectory Farm, New Road – Prior approval for a proposed change of use of agricultural building to a dwellinghouse (Class C3) and for associated operational development

At 9.45 pm, having previously declared an interest in this item, the Chairman left the meeting. Cllr Harper chaired the item.

Noted.

The Chairman re-joined the meeting at 9.46 pm.

8.1.2 S/2706/19/DC – Green Knoll Barn, Potton Road – Discharge of Conditions 2 (Phase 1 Environmental study including conceptual), 3 (Surface and foul water drainage designs) and 4 (Traffic management plan)

Noted.

8.2 SCDC Decisions and appeal notifications

8.2.1 S/2448/19/LD – 11 Dubbs Knoll Road – Certificate of Lawful Development for an existing single storey rear extension – Permission granted.

- 8.2.2 S/2249/19/FL – 3A New Road – Removal of existing conservatory, single storey rear and side extensions and internal alterations – Permission granted
- 8.2.3 S/2587/19/NM – 1 Sancerre Barn, Cold Harbour Farm, Ashwell Road – Non-material amendment of planning permission S/4246/18/FL – Permission refused.

8.3 Tree works applications

8.3.1 S/2998/19/TC – 4 Silver Street

Cllr Chapman, having declared an interest in this item as the applicant, left the meeting at 9.46 pm.

RESOLVED that the Parish Council has no objections.

Cllr Chapman rejoined the meeting at 9.49 pm.

9. Gamut items

RESOLVED to include items on Council recycling permits, Papworth Hospital, winter gritting, the vacancy on the Council, the use of the green bin at the cemetery, the new member and the completion of the audit.

10. Councillors' items for the next agenda and closure of meeting

Items for the next agenda are to include:

Parking opposite Silver Street and by the junction since the pub opened, and parking by any junction.

Guilden Morden Primary School SATs and letter from CCC.

Cllr Buckland to take up the Zero Carbon Scheme and impact on climate change with the Village Hall Committee and report back.

Ditch by Pound Green.

Information on the bin request is to be sent to Cllr Williams.

There being no other business, the meeting closed at 9.57 pm.

Signed _____ dated _____