

**GUILDEN MORDEN PARISH COUNCIL CASH BOOK RECONCILIATION
FY ENDING 31 MARCH 2014**

Reconciliation from cash book

B/F Bank & cash	85885.42	Payments (excl transfers)	29977.22
Receipts	46784.80	C/F	102693.00
	<u>132670.22</u>		<u>132670.22</u>

BALANCE B/F	85885.42
RECEIPTS (REC @ BANK)	46236.80
PAYMENTS (REC @ BANK)	-28223.08
BALANCE AT BANK	103899.14
RECEIPTS O/S @ BANK	548.00
PAYMENTS O/S @ BANK	-1754.14
TOTAL C/F	102693.00

COMMUNITY ACCOUNT	36,994.26
RESERVE ACCOUNT	16,904.88
CAMBS & COUNTIES ACC	50,000.00
O/S @ BANK	-1206.14
C/F	<u>102,693.00</u>

Reserves

Village Hall Fund	39807.50
Grave Fund	1588.25
Thompsons Meadow Fund	2047.66
P3 fund	1570.35
Ruddery Pit grant	130.00
Parish Plan	1931.74
S106 23a Pound Green	2784.67
General Reserves	52832.83
	<u>102693.00</u>

	APPROVED BUDGET FY2014	actual to date 31/3/2014	%	APPROVED BUDGET FY2015	Notes 2014	Notes 2015
DESCRIPTION						
PAYMENTS						
ADVERTISING	500	536.00	107.2%	550	Annual Reports and web hosting	Annual Reports and web hosting There are problems with the webhosting as the Clerk is not receiving any emails. This is being looked into.
AGENCY SERVICES EXPENSES						
parish paths partnership						
verges	1498	1497.64	100.0%	1584	4 Cuts, additional from reserves. Contract price 1497.64 (last year of contract)	tenders to be considered at January meeting
ASSETS MAINTENANCE						
Street Lights	800		0.0%	800	Energy only no maintnenace. Notified of 12%+ increase	CCC notified will be at cost in FY15
mower	200	102.62	51.3%	100	Is a new mower required or just annual servicing? New mower will cost approx £800	Mower service
play equipment & misc	300	0.00	0.0%	300	Rospa Inspection. Is any major work required? If so this will need to increase	Rospa Inspection. Is any major work required? If so this will need to increase
bus shelters, bins, VH gates, parish pump etc	500	170.00	34.0%		BH to report on annual assets review amount required. Bus shelter repairs put in hand for the Fox Hill at £560 additional spend will need to be taken from the reserves or contingency	BH to report on annual assets review amount required CCC grant for bus shelter will be taken from the reserve. shelter
BURIAL GROUNDS						
general maintenance & lich gate & trees	3500	3356.31	95.9%	3200	year 3 of 3 maintenance contract. Lime trees work incl.	tenders to be considered at January meeting
water & general rates	150	54.55	36.4%	150	billed in New Year offset against rate relief received	billed in New Year offset against rate relief received
GENERAL ADMINISTRATION						
misc Elections	0			0		
affiliation fees & QC	400	422.91	105.7%	400	The same as previous year? CPALC?	The same as previous year? CPALC? DPA £35 and Parish Online Mapping £20
audit fees	300	200.00	66.7%	200		will depend on spend. 50k plus increases fee
insurance	900	848.47	94.3%	848	fixed 3 year contract (last year?)	new contract in Oct 2015
postage/tel/copying/stationery etc	1400	1193.13	85.2%	1400	Depends on work levels. Anticipated to come in slightly under budget 2 invoices outstanding	Depends on work levels.
publications						
room hire	360	261.00		360	Depends on number of meetings in the year	Depends on number of meetings in the year
training		360.00		500		Is a training budget required? Many members still haven't received training
admin support	5460	7012.13	128.4%	5752	o/s at start of year admin support invoice for fy 2013.(July meeting approved backdated contractual amount)	fixed contract year 2 of 3
staff costs	2322	2505.76	107.9%	2418	Actual includes overtime on cemetery admin	based on 1 scp increase plus aprox 15p scp inflation
RECREATION GROUNDS & POS						
Vineyard & Ruddery	210	282.00	134.3%	300	based on new quote three cuts each area pa	
Grasscutting	4081	4650.62	114.0%	3610	Grasscutting Contract for Rec&TM = 4080.98	tenders to be considered at January meeting
tree work rec & village	1500		0.0%	349	extensive work just been done.	Awaiting costs and outcome of a tree survey but a budget will need to be included
Misc	500		0.0%			
ALLOTMENTS & THE CRAFT						
Maintenance	887	528.87	59.6%	897	Is anything else required Contract = 886.83	tenders to be considered at January meeting
Rent	700	700.00	100.0%	700		
S137 DONATIONS	1000		40.0%		Requests to be considered at Jan 2013 meeting	Requests to be considered at Jan 2014 meeting, LHG £1562 MWS £400
Local History Group		500.00				
Gamut						
Mobile Warden		400.00				
Jubilee Steering Group (Mugs)						
SPECIAL PROJECTS						Are there any?
New Village Hall	5000			5000	£5k pa for 10 years towards a new village hall.	£5k pa for 10 years towards a new village hall.
Village Hall				5500		
Highway project	1500			1500		Not sucessful
CONTINGENCY FUND/GENERAL RESERVES	0	849.17			New Church Mower	Is a contingency required?
TOTAL EXPENDITURE	33968	26,431.18	77.8%	36418		
RECEIPTS						
GRANTS & AGENCY SERVICES						
verges	990	1040.22		1040	Amount for FY2014 not notified	Amount for FY2014 not notified
ALLOTMENTS & THE CRAFT						
Rent	150	145.00	96.7%	150	The PC must give 12 months from Sept notice on any rent increase.	The PC must give 12 months from Sept notice on any rent increase.
Townlands Charity		1753.43		1700		
BURIAL GROUNDS						
fees		2870.30			annual increase in line with CofE fees. Estimated use previous fy income as guidance. Shortening the length of grants could raise more income.	annual increase in line with CofE fees. Estimated use previous fy income as guidance. Shortening the length of grants could raise more income.
war graves	20	20.00	100.0%	20		

RECREATION GROUNDS match fees		0.00				
COIF					Reserves	Reserves
INTEREST	40	27.13	67.8%	500		
PRECEPT	31791	31791.00	100.0%	33000		
SCDC estimated grant	977				One off grant.	One off grant.
Release from the reserves to offset precept increase						
GENERAL ADMIN & MISC		1733.20				
TOTAL INCOME	33968	39380.28	115.9%	36410		
Reserves	B/F	Receipts	Payments	Balance to date		
Village Hall Fund	34807.50			39807.50		
Grave Fund	1356.55	231.70		1588.25		
Thompsons Meadow Fund	2397.14		349.48	2047.66		
P3 fund	1060.35	510.00		1570.35	outstanding invoice for work on footpaths and installation of kissing gates (Received)	
Ruddery Pit grant	130.00			130.00		
					is this still required. The pc to consider what works required	
Parish Plan	1931.74			1931.74		
S106 23a Pound Green		2784.67		2784.67		
						Policy given amount of assets = 1-1.5 x annual payments. Eric Pickles urging councils to spend unnecssary reserves
General Reserves	44202.14			52832.83	should be 1-1.5 x annual payments.	
	85885.42	3526.37	349.48	102693.00		
RECEIPTS TOTAL NET		£42,906.65			£0.00	
PAYMENTS TOTAL NET			£26,081.70		0.00	

GUILDEN MORDEN PARISH COUNCIL				PAYMENTS		FY ENDING 31 MARCH 2014													
Chq #	Date			TOTAL	VAT	NET	ADVERTISING	AGENCY SERVICES	ALLOTMENTS & CRAFT	ASSETS MAINTENANCE	BURIAL GROUNDS	GENERAL ADMIN	ADMIN SUPPORT	SALARIES	REC GROUND	VINEYARD & RUDDERY	S137	SPECIAL PROJECTS/Contingency	RESERVES EXPENDITUR E
		O/S AT BANK END FY 2013																	
899	18/03/2013	COMBERTON PARISH COUNCIL	SHARED SLCC AFFILIATION	36.63		36.63						36.63							
901	18/03/2013	J&P PLANT	GATE INSTALLATION	612.00	102.00	510.00													510.00
904	18/03/2013	BUCHANS	GRASS CUTTING	1072.06	178.67	893.39					354.26				539.13				
909	18/03/2013	CAMBRIDGE WATER	CEMETERY WATER	54.85		54.85					54.85								
911	18/03/2013	MOBILE WARDEN SCHEME	S137	400.00		400.00											400.00		
912	18/03/2013	VILLAGE HALL	ROOM HIRE	225.60		225.60						225.60							
		TOTAL OUTSTANDING FY2013		2401.14	280.67	2120.47	0.00	0.00	0.00	0.00	409.11	262.23	0.00	0.00	539.13	0.00	400.00	0.00	510.00
		FY ENDING 2014																	
913	20/05/2013	BUCHANS	GRASSCUTTING	381.13	63.52	317.61					106.45				211.16				
914	20/05/2013	OBJENIX	WEB HOSTING	210.00	35.00	175.00	175.00												
915	20/05/2013	JOHN BAKER MOWER SERVICES	MOWER SERVICE	84.05	14.01	70.04				70.04									
916	20/05/2013	LGS SERVICES	ADMIN SUPPORT	576.12	94.15	481.97						126.81	355.16						
917	20/05/2013	CAPALC	AFFILIATION FEE	328.06		328.06						328.06							
919	20/05/2013		SALARY	152.58		152.58								152.58					
920	20/05/2013	COMBERTON PC	TRAINING	10.00		10.00						10.00							
921	20/05/2013		SALARY	152.58		152.58								152.58					
922	20/05/2013	BUCHANS	GRASSCUTTING	1924.34	320.72	1603.62		374.41			373.08				856.13				
923	15/07/2013	LGS SERVICES	ADMIN SUPPORT	2420.16	402.43	2017.73						153.46	1864.27						
924	15/07/2013		SALARY	152.58		152.58								152.58					
925	15/07/2013	HMRC	PAYE/NIC	90.60		90.60								90.60					
926	15/07/2013	LEAFIELD ENVIRONMENTAL	GRIT BIN	204.00	34.00	170.00				170.00									
927	15/07/2013	LGS SERVICES	ADMIN SUPPORT	710.40	117.22	593.18						113.91	479.27						
928	15/07/2013		SALARY	229.32		229.32								229.32					
929	15/07/2013	BUCHANS	GRASSCUTTING	1412.02	235.33	1176.69		374.41			279.81				522.47				
930	15/07/2013	GUILDEN MORDEN VILLAGE HALL	MEETING ROOM	108.00		108.00						108.00							
931	15/07/2013	LGS SERVICES	ADMIN SUPPORT	656.72	108.59	548.13						68.86	479.27						
932	30/08/2013		SALARY	152.58		152.58								152.58					
933	16/09/2013	BUCHANS	GRASSCUTTING	1101.97	183.66	918.31			237.16		279.81				401.34				
934	16/09/2013	BUCHANS	GRASSCUTTING	1312.22	218.70	1093.52		374.41	237.16		186.54				295.41				
935	16/09/2013	LGS SERVICES	ADMIN SUPPORT	674.75	111.03	563.72						84.45	479.27						
936	16/09/2013	CAPALC	CPD TRAINING	350.00		350.00						350.00							
937	16/09/2013		SALARY	152.38		152.38								152.38					
938	16/09/2013	HMRC	PAYE/NIC	110.00		110.00								110.00					
939	16/09/2013	CARTER JONAS	ALLOTMENT RENT	350.00		350.00			350.00										
940	16/09/2013	BUCHANS	GRASSCUTTING	1027.63	171.27	856.36		374.41			186.54				295.41				
941	16/09/2013	PKF LITTLEJOHN	AUDIT	240.00	40.00	200.00						200.00							
943	16/09/2013	CAME & CO	INSURANCE	848.47		848.47						848.47							
944	18/11/2013	BUCHANS	GRASSCUTTING	1101.97	183.66	918.31					279.81				638.50				
945	18/11/2013		SALARY	377.66		377.66								377.66					
946	18/11/2013	LGS SERVICES	ADMIN SUPPORT	668.25	109.93	558.32						79.05	479.27						
947	18/11/2013	LGS SERVICES	ADMIN SUPPORT	705.92	114.47	591.45						112.18	479.27						
948	18/11/2013	LGS SERVICES	ADMIN SUPPORT	683.79	111.24	572.55						93.28	479.27						
949	18/11/2013	PARISH ONLINE	MAPPING	24.00	4.00	20.00						20.00							
950	18/11/2013	M FATHERS	TREE WORKS	95.00		95.00									95.00				
951	18/11/2013	BUCHANS	GRASSCUTTING	1801.15	300.19	1500.96					1367.18				133.78				
953	02/12/2013	ICO	DPA	35.00		35.00						35.00							
954	20/01/2014	S SCOTT	GRASSCUTTING	338.40	56.40	282.00										282.00			
955	20/01/2014		SALARY	186.82		186.82								186.82					
956	20/01/2014	LGS SERVICES	ADMIN SUPPORT	726.31	118.95	607.36						128.09	479.27						
957	20/01/2014	BUCHANS	GRASSCUTTING	1444.30	240.72	1203.58					351.64				851.94				
958	20/01/2014	GUILDEN MORDEN VILLAGE HALL	MEETING ROOM	153.00		153.00						153.00							
959	20/01/2014		SALARY	162.79		162.79								162.79					
960	20/01/2014	HMRC	PAYE/NIC	117.40		117.40								117.40					
961	20/01/2014	LGS SERVICES	ADMIN SUPPORT	647.06	107.23	539.83						60.56	479.27						
962	20/01/2014	LGS SERVICES	ANNUAL REPORT	361.00		361.00	361.00												
963	17/03/2014	MOBILE WARDEN SCHEME	S137	400.00		400.00											400.00		
964	17/03/2014	LGS SERVICES	ADMIN SUPPORT	699.33	114.94	584.39						105.12	479.27						
965	17/03/2014	LGS SERVICES	ADMIN SUPPORT	654.44	107.81	546.63						67.36	479.27						
966	17/03/2014	CARTER JONAS	ALLOTMENT RENT	350.00		350.00			350.00										
967	17/03/2014	CAMBRIDGE WATER	ALLOTMENT WATER	54.55		54.55			54.55										

GUILDEN MORDEN PARISH COUNCIL			PAYMENTS	FY ENDING 31 MARCH 2014															
Chq #	Date		TOTAL	VAT	NET	ADVERTISING	AGENCY SERVICES	ALLOTMENTS & CRAFT	ASSETS MAINTENANCE	BURIAL GROUNDS	GENERAL ADMIN	ADMIN SUPPORT	SALARIES	REC GROUND	VINEYARD & RUDDERY	S137	SPECIAL PROJECTS/ Contingency	RESERVES EXPENDITUR E	
968	17/03/2014	GOG MAGOG MOWERS	CHURCH MOWER	1019.00	169.83	849.17											849.17		
969	17/03/2014		SALARY	198.68		198.68							198.68						
970	17/03/2014		SALARY	162.59		162.59							162.59						
971	17/03/2014	HMRC	PAYE/NIC	107.20		107.20							107.20						
972	17/03/2014	JOHN BAKER MOWER SERVICES	MOWER REPAIR	39.10	6.52	32.58			32.58										
973	17/03/2014	COMBERTON PC	SHARED SLCC AFFILIATION	39.85		39.85					39.85								
974	17/03/2014	GM LOCAL HISTORY GROUP	S137	500.00		500.00										500.00			
		TOTAL PAYMENTS		29977.22	3895.52	26081.70	536.00	1497.64	1228.87	272.62	3410.86	3285.51	7012.13	2505.76	4301.14	282.00	900.00	849.17	0.00
		O/S AT BANK																	
964	17/03/2014	LGS SERVICES	ADMIN SUPPORT	699.33	114.94	584.39					105.12	479.27							
965	17/03/2014	LGS SERVICES	ADMIN SUPPORT	654.44	107.81	546.63					67.36	479.27							
969	17/03/2014		SALARY	198.68		198.68							198.68						
970	17/03/2014		SALARY	162.59		162.59							162.59						
972	17/03/2014	JOHN BAKER MOWER SERVICES	MOWER REPAIR	39.10	6.52	32.58			32.58										
		TOTAL O/S FY 2014		1754.14	229.27	1524.87	0.00	0.00	0.00	32.58	0.00	172.48	958.54	361.27	0.00	0.00	0.00	0.00	0.00

GUILDEN MORDEN PARISH COUNCIL - ASSETS REGISTER					
<i>Location</i>	<i>Asset</i>	<i>Quantity</i>	<i>Description</i>	FY	FY
				2013	2014
Around Village	Waste Bins	5		£250.00	£250.00
Around Village	Dog Bins	5	Dubbs Knoll, Thompsons Meadow & Church St	£250.00	£250.00
Ashwell Rd	Seat	1	Rec.Plastic	£500.00	£500.00
B.Holme Barn	Plastic Bollards	9	donated filcris	£900.00	£900.00
B Holme	Gardenmaster Mower	1	Mod.GMSP 23H- 04Ver041	£636.54	£636.54
B.Holme Barn	Village Sign Mould	1		£250.00	£250.00
Cemetery	Shed	1		£1,416.13	£1,416.13
Cemetery	Seats	4	Plaques Lilley, Barrett & Balfour	£1,600.00	£1,600.00
Cemetery	Lych Gate	1		£1,888.13	£1,888.13
Cemetery	Fencing		Iron Railings	£1,000.00	£1,000.00
Cemetery	Posts & Wire		New Extension	£850.00	£850.00
Cemetery	Notice Board	1	Filcris	£300.00	£300.00
Cemetery	land			£1.00	£1.00
Barry Holme's	P.C. Maps			£200.00	£200.00
Church	Parish Chest	1		£250.00	£250.00
Church St./Lane	Village Sign	1	Sign/ Post & Base	£3,164.76	£3,164.76
Church St./Lane	Circular seat	1	Wooden	£1,977.96	£1,977.96
Church St/Lane	Flag pole & 2 flags	1	8m Glassfibre flag pole & ground collar with Union Jack & St George flags	£1,000.00	£1,000.00
Church St. & High St	Phone Box	2	Red BT Phonebox	£2,000.00	£2,000.00
Church St.	Grit Bin		Leaffield Grit Bin - Yellow		£170.00
Connors Close	Salt Bin	1	Leaffield Salt Bin	170.00	170.00
Connors Corner	Seat		slatted with concrete ends	£400.00	£400.00
Trap Road	Seat	2	1992	£800.00	£800.00
Trap Road	Streetlight	1	Philips SGs201 35w lantern & PEC	£850.00	£850.00
Churchyard	Post & Chains	8	Plastic Recycled NO Chains	£250.00	£250.00
Churchyard	War Memorial	1	Stone Cross	£3,000.00	£3,000.00
Churchyard	Mower	4	24" Hayter		
Churchyard	Wall	1	Perimeter to Road	£1,888.13	£1,888.13
Churchyard	Gardenmaster Mower	1		£600.87	£600.87
Churchyard	Danarm 24" Mower	1	LM5360HXA PRO		£849.17
Millennium sundial			concrete with brass dial	£1,500.00	£1,500.00
Craft	Gates & Posts	2 + 4	Wooden	£400.00	£400.00
Craft	Gate & post & rail fencing	1	Wooden 5' five bar field gate & 16.5m post & rail fencing	£450.00	£450.00
Various locations	No dog fouling signs	12	with posts purchased May 2011 Algar	£700.00	£700.00
Dubbs Knoll Rd	Parish Pump	1	Incl. Fence/Stonework	£1,582.34	£1,582.34
Foxhill	Bus Shelter	1	Wooden	£3,776.34	£3,776.34
Fox Hill	Seat	1	F.W.Murfitt 1989	£500.00	£500.00
High Street	Seat	1		£500.00	£500.00
Barry's Barn	Fuel Can	1	10Litre	£25.00	£25.00
Barry's Barn	Strimmer/brush blade	1	Kawasaki TG33 - 14 - SG8 0JL	£318.27	£318.27
Barry's Barn	Strimmer Line	1			

Barry's Barn	Strimmer	1	Husvarna 235R with blade, goggles etc	£318.27	£318.27
New Road	Footway light	1	Philips SGs201 35w lantern & PEC	£850.00	£850.00
Pound Green	Seat	1	A. Worboys	£500.00	£500.00
Pound Green	Land	1		£1.00	£1.00
Recreation Grd	Waste Bins	5	Square Shape	£250.00	£250.00
Recreation Grd	Waste Bins	4	Round by Entrance	£200.00	£200.00
Recreation Grd	Container	1	Green 10' x 8'	£300.00	£300.00
Recreation Grd	Line marker	1		£200.00	£200.00
Recreation Grd	Goal Posts	4	2 Old Rec / 2 New Rec	£600.00	£600.00
Recreation Grd	Rugby Posts	2	4 Uprights/2 CrossBars		
Recreation Grd	Seats	9	Various	£5,098.09	£5,098.09
Recreation Grd	Picnic Table	1	Rec.Plastic/Filcris	£420.00	£420.00
Recreation Grd	Fencing		Daylap	£900.00	£900.00
Recreation Grd	Signs	2	Dog Fouling/VH Car Park	£120.00	£120.00
Recreation Grd	Parish Notice Board	1	Filcris	£566.41	£566.41
Recreation Grd	Lock Post	1	Metal Insert	£100.00	£100.00
Recreation Grd	Gates - Set of	1	Entrance	£500.00	£500.00
Recreation Grd	Shed	1		£1,416.13	£1,416.13
Recreation Grd	land			£1.00	£1.00
Recreation Grd	Sign	1	NO DOG FOULING'	£270.00	£270.00
Recreation Grd	Play equipment			£109,452.80	£109,452.80
Ruddery Pit	Fencing	400+yds	Incl.Posts	£500.00	£500.00
Ruddery Pit	Gate	1		£200.00	£200.00
Ruddery Pit	Rabbit Traps	3	Galv.Drop Traps Incl Padlocks	£150.00	£150.00
Vicarage Gdn	Shed	1		£300.00	£300.00
Village Hall	Signs	2	Best Kept Village 1989&92	£100.00	£100.00
Village Hall	Sign	1	Guilden Morden VC	£100.00	£100.00
Village Hall	Hearing Loop		RNID Dom loop system 2 Mics	£120.00	£120.00
Vineyard	Posts	80+	Wooden	£100.00	£100.00
	Padlocks	8		£80.00	£80.00
Barry's Barn	Loppers	1		£25.00	£25.00
Barry's Barn	Post Hole Borer	1		£35.00	£35.00
	Posts/Stiles			£1,000.00	£1,000.00
FP 33 & 66	kissing gate	1	Woodstock 12 gate (Roland Fletcher)	£450.00	£450.00
FP24	kissing gate		Marlow 7 self closing	£350.00	£350.00
	Bridges			£600.00	£600.00
Royston Museum	Funeral Bier	1	Wood	£1.00	£1.00
				£162,320.18	£163,339.35
	Village Hall			£267,809.00	£267,809.00
				£430,129.18	£431,148.35
Notes:					
While the Parish Council is owner and custodian trustee of the Village Hall and NALC guidance is that property where the PC is custodian trustee is shown at £0 or nominal value, it is shown at its insurance value.					
The values shown for years to 2012 are estimated replacement values - some based on the insurance policy. From FY2013 onwards values are histor					