

GULDEN MORDEN PARISH COUNCIL

NOTICE OF MEETING

The Meeting of the Parish Council will be held in the Village Hall
on Monday 16 March 2026 at 7.30 pm

The Public and Press and County and District Councillors are invited to be present
All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon business to be transacted as set out below

Ben Stoehr

Mr Ben Stoehr, Clerk
09/03/2026

AGENDA

Comments and observations from members of the public on items on the agenda below and from the County & District Cllrs. *(Please note that public participation shall not exceed 15 minutes and is limited to a max of 5 minutes per person. The Chairman has discretion to restrict the time allowed for each speaker)*

The developers will attend to discuss development proposals for Land opposite the Cemetery in New Road

- 1. To receive apologies for absence and declarations of interest**
 - 1.1 To receive written apologies and reasons for absence
 - 1.2 To receive declarations of interests from councillors on items on the agenda
 - 1.3 To receive written requests for dispensations (if any) and to grant any requests as appropriate
- 2. To approve the minutes of the January and February meetings**
- 3. To consider applications for co-option to fill casual vacancies**
- 4. Matters arising from last or previous meetings carried forward for discussion/decision**
 - 4.1 (3.1 of 19.1.26) Provision of additional parking – to consider response from CCC if received
 - 4.2 (3.3 of 19.1.26) Village Hall lease – to consider any updates ^(MaC)
 - 4.3 (3.4 of 19.1.26) To consider new equipment to replace the Trim Trail – to consider report and recommendation ^(TF)
 - 4.4 (4.2 of 19.1.26) To consider the Village Hall survey - update and to consider the next steps ^(MiC)
 - 4.5 (5.1 of 19.1.26) Assertion 10 compliant websites - to consider a quotation from a website provider
 - 4.6 (9) Update on LHI application ^(MaC)
 - 4.7 (5.1.1 of 17.11.25) Recreation Ground report - paint on the plinth of the roof support structure peeling off ^(NB)
- 5. Financial, procedural and risk assessment matters**
 - 5.1 To receive the financial report and approve the payment of bills
 - 5.2 Risk assessments including play inspections and tree reports
 - 5.3 To note actions taken under Clerk's delegated powers
 - 5.4 To consider any matter which is urgent because of risk or health and safety
 - 5.5 To consider the Cemetery Fees update
- 6. Members, Working Groups items for discussion and decision**
 - 6.1 Proposal that the Parish Council considers replacing the notice board at Avenells, Church Street ^(KL)
 - 6.2 To consider approval of pitch treatment being carried out by the clubs ^(KL)
- 7. To consider correspondence/communications received**
 - 7.1 Requests to use the Recreation Ground
 - 6.2.1 To consider request for the playing of touch rugby
 - 6.2.2 Cam Valley Cricket Club – request to share use Recreation Ground for the coming season
 - 7.2 Local Government Reorganisation consultation (deadline 26 March):
<https://www.gov.uk/government/consultations/local-government-reorganisation-in-cambridgeshire-and-peterborough>
 - 7.3 HBN Trees – Offer of free beech tree
- 8. To consider planning and tree works applications and decision notices received since the last meeting**
 - 8.1 Planning applications received since the last meeting – to be considered ^(MAC)
 - 8.1.1 26/00799/LBC – 60 High Street – Replacement of 13 no. existing windows
 - 8.2 Planning applications for which a response has been made between meetings using delegated powers – to be noted

- 8.3 SCDC Decision notices, enforcement notices and planning correspondence for information only
- 8.4 Tree works applications
 - 8.4.1 26/0113/TTPO – Elizabeth Close
- 8. Gamut Items – to decide what is to be included in the next edition**
- 9. Items for the next agenda and closure of meeting**

GULDEN MORDEN PARISH COUNCIL
Clerk Report to the Parish Council meeting on 16 March 2026

2. **To approve the minutes of the January and February meetings**
Attached.
3. **To consider applications for co-option to fill casual vacancies**
Two applications have been received.
4. **Matters Arising**
 - 4.1 **(3.1 of 19.1.26) Provision of additional parking – to consider response from CCC if received**
No response at the time of writing.
 - 4.3 **(3.4 of 19.1.26) To consider new equipment to replace the Trim Trail – to consider report and recommendation**
Cllr Frost to report.
 - 4.5 **(5.1 of 19.1.26) Assertion 10 compliant websites - to consider a quotation from Hugo Fox**
The quotation will be brought to the meeting.
More information is available via this link:
<https://hugofox.com/home/parishcouncils.html>
 - 4.7 **(5.1.1 of 17.11.25) Recreation Ground report - paint on the plinth of the roof support structure peeling off**
Deferred at the November meeting.
5. **Financial, procedural and risk assessment matters**
 - 5.1 **To receive the financial report and approve the payment of bills – attached.**
 - 5.2 **Risk assessments including play inspections and tree reports**
All Councillors are requested to submit their reports to the meeting.
 - 5.3 **To note actions taken under Clerk's delegated powers**
 - 5.4 **To consider any matter which is urgent because of risk or health and safety**
 - 5.5 **To consider the updated Cemetery Fees**
Attached.
The PC is also asked to consider if the exclusive rights and transfer fees should also be increase. The last increase in March 2023 increased the exclusive rights by 5% to £220.50 for parishioners. The interment and memorial fees are linked to the CofE fees and are automatically applied.
6. **Members' items**
 - 6.1 **Proposal that the Parish Council considers replacing the notice board at Avenells, Church Street** ^(KL)
Proposal to consider replacing the notice board at Avenells, Church Street, the board having been removed a few months ago due to it being damaged beyond repair.
 - 6.2 **To consider approval of pitch treatment being carried out by the clubs** ^(KL)
7. **To consider correspondence/communications received**
 - 7.1 **Use of Recreation Ground** ^(KL)
 - 6.2.1 **To consider approval for the playing of touch rugby**
Full request not received at time of writing.
 - 6.2.2 **Cam Valley Cricket Club – request to share use Recreation Ground for the forthcoming season**
“I am writing regarding the hire of the parish council ground for the upcoming season. For this season, we expect to play approximately 16–18 league fixtures, with around 8–10 at home.

We are Cam Valley, a Cambridge-based community and competitive cricket club playing in CCA, and I'm aware that a team is currently playing on the ground. The CCA league advised us to talk to you and share the grounds with the current team for the sake of the community we play in. We are a growing community and will be expanding where we will play.

As part of the league registration process, I am required to submit confirmation of our home venue, and this needs to be completed before **31 March**. I would therefore be very grateful if you could let me know whether the ground will be available for us to use this season, and if so, any next steps required to confirm the booking.

I appreciate that this is a busy time, and any assistance you can provide to help us progress with the next parish council meeting would be greatly appreciated.

Thank you very much for your time and support. I look forward to hearing from you.”

7.2 Local Government Reorganisation consultation (deadline 26 March)

Please follow the link below for details of the consultation:

<https://www.gov.uk/government/consultations/local-government-reorganisation-in-cambridgeshire-and-peterborough>

7.3 HBN Trees – Offer of free beech tree

“I hope you’re well, we are donating 3/4ft green Beech trees to locals. If you would like one, we are more than happy to plant this free of charge with a stake and tree tie in a location which suits you. Beech trees can get very big so I would suggest a place which very open.”

8. Planning

8.1 Planning applications received

8.1.1 26/00799/LBC – 60 High Street – Replacement of 13 no. existing windows

8.2 Planning applications for which a response has been made between meetings using delegated powers – to be noted
None.

8.3 SCDC Decision notices, appeals notices, enforcement notices and planning correspondence for information only

8.3.1 25/05052/PRIOR – Morden Farm, 32 Trap Road – Conversion of existing barn to 1 no. residential dwelling house – Prior approval refused by SCDC.

8.3.2 25/04997/FUL – Cold Harbour Farm, Ashwell Road – Conversion of barn to one dwelling with associated gardens and parking area - Permission refused by SCDC.

8.3.3 25/03679/FUL – Land at 11 Dubbs Knoll Road – Erection of 2 storey 3 bed dwelling and outbuilding to the rear - Permission granted by SCDC.

8.4 Tree works applications

8.4.1 26/0113/TTPO – Elizabeth Close

8. Gamut items

9. Items for the next agenda and closure of meeting

GUILDEN MORDEN PARISH COUNCIL

Parish Cemetery
New Road, Guilden Morden
Cambridgeshire

CEMETERY FEES

With effect from 1st March 2026

Parishioners / Non Parishioners

INTERMENTS OR REOPENING (excluding all labour)

(i)	Of the body of a still born child or child whose age at death did not exceed one year	NIL	NIL
(ii)	Of the body of a child whose age at the time of death did not exceed 16 years	NIL	NIL
(iii)	Of the body of a person whose age at the time of death exceeded 16 years	£473.00	£946.00

CREMATED REMAINS

(i)	Of a still born child or child whose age at death did not exceed one year	NIL	NIL
(ii)	Of a child whose age at the time of death did not exceed 16 years	NIL	NIL
(iii)	Of a person whose age at the time of death exceeded 16 years	£206.00	£412.00

PURCHASE OF EXCLUSIVE RIGHTS (25 years)

		£220.50	£441.00
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MEMORIALS ON A GRAVE WHERE EXCLUSIVE RIGHTS HAVE ALREADY BEEN PURCHASED

Headstone (exc vase or urns)	£179.00	£358.00
Headstone (inc vase or urn)	£179.00	£358.00
<i>Additional vase or urn</i>	£96.00	£192.00
Flatstone (for ashes only)	£96.00	£192.00

ADDITIONAL INSCRIPTION ON ANY GRAVESTONE OR MEMORIAL

	£39.00	£78.00
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Notes

Persons who are, or have been at some period in their life, bona fide residents of the Parish may be entitled to a discount of 50% on the above non parishioner fees (excluding transfer and surrender of exclusive rights, changes to ledgers)

Renewal of exclusive rights of burial charged at 50% of current exclusive rights of burial fee

Surrender of exclusive rights charged at 20% of current exclusive rights of burial

Transfer of exclusive rights charged at £35.

Changes to the registers i.e. for the existing grant holder's change of address or a marital name is charged at £35

Searches of the burial ledgers and records, including the provision of one copy of entry therein for up to one hour is charged at £39 plus £39 for each subsequent hour or part of. The search fee relates to a particular search where the approximate date of the burial is known

These fees should be read in conjunction with the cemetery regulations

The Council gives notice that it reserves the right to amend Cemetery Fees as and when considered necessary

All applications to purchase a right, open a grave, inter or erect, change, clean or maintain a memorial must be made in writing to the Clerk.

Mr Ben Stoehr (Clerk)
30 West Drive
Highfields Caldecote
Cambridge, CB23 7NY
Tel: 01954 210241
clerk@guildenmorden.gov.uk

GUILDEN MORDEN PARISH COUNCIL FINANCIAL STATEMENT

Mar-26

Summary of Month

Balance brought forward

**£
163,031.40**

Adjustments/Corrections

ICO	DPO FEE	5.00
SALARIES		-55.23

Expenditure approved at last/between meetings

MD LANDSCAPES	GRASSCUTTING	-1040.00
GM VILLAGE HALL	ROOM HIRE	-60.00
LGS SERVICES	ADMIN SUPPORT NOV VAT	-165.37
LGS SERVICES	ADMIN SUPPORT DEC VAT	-160.27
P FURMSTON	MOWER SERVICE	-125.96
OLP PLAYGROUNDS	FOX HILL RD PLAY AREA WORKS	-6321.41
UNITY TRUST	SERVICE CHARGE	-6.00
UNITY TRUST	SERVICE CHARGE	-6.00

Receipts

HMRC	VAT REFUND	3790.80
PLOT Y19	INTERMENT FEE	473.00
PLOT F31	INTERMENT FEE	473.00
COIF	WORBOYS	74.08

Total Adjustments -3124.36

Balance revised after adjustments **159907.04**

Bank Reconciliation

Account	Funds	Statement	Outstanding
Unity Trust Bank Current Acc	28,389.02	28389.02	0.00
Unity Trust Bank Savings	25,528.53	25528.53	
Barclays Business Premium Account	17,256.71	17256.71	
Cambridge & Counties Account	88,732.78	88732.78	
Total	159,907.04	159,907.04	0.00

Expenditure for approval at meeting

SALARIES		£ 1125.08
LGS SERVICES	ADMIN SUPPORT FEB	980.65
LGS SERVICES	ADMIN SUPPORT JAN	985.74
ROYTHORNES	INTERIM VH LEASE	3000.00
ANDREW FIREBRACE	GM VH INSPECTION	900.00
BMS TECHNOLOGIES	MVAS BATTERY	138.84

7130.31
152,776.73

Ben Stoehr
Responsible Financial Officer

Notes:

Late invoices will be brought to the meeting